

SCHOOL COMMITTEE ORGANIZATIONAL MEETING

The Ellsworth School Committee (ESC) shall hold its Organizational Meeting (OM) during the first scheduled meeting following the annual November elections. The meeting will include elections of the Chair and Vice Chair, appointment of committees, approval of annual contracts and agreements, and other housekeeping items as may be necessary. The Superintendent will normally preside until a Chair is elected, at which time he/she will assume the duties as Chair of the ESC.

The Chair and Vice Chair serve at the pleasure of the ESC until the next OM. Removal prior to the next OM shall require a majority vote of the ESC.

The ESC Chair shall appoint members to all standing and temporary committees. Each committee may elect its own Chair. Standing committees shall, with the exception of Finance, be composed of less than a majority of the ESC. All committees serve at the pleasure of the ESC until the following OM.

The standing committees of the ESC are:

- a. Scholarship;
- b. Technology;
- c. Personnel; Chair/Vice Chair
- d. Maine School Boards' Association Delegate
- e. Maine School Boards' Association Delegate (alternate)
- f. Transportation;
- g. Building maintenance & grounds;
- h. Drop-out prevention;
- i. HCTC Advisory;
- j. HCTC District Advisory;
- k. Policy;
- l. Finance (all ESC members, to maintain their familiarity with the Ellsworth School Department (ESD) finances, which better prepares them in the preparation of the annual ESD budget process. This committee meets individually).

Temporary committees of the ESC are those required in addition to the above-listed standing committees and may be created as needed to serve until the following OM. At present, these consist of :

- a. Building Committee - All ESC members.
- b. School Consolidation Committee – Any member as required/desired.

Annual actions requiring majority vote of the ESC shall include, but not be limited to:

- a. Review and Approve:
 1. This policy BDA;
 2. Crisis Response Plan;
 3. Comprehensive Educational Plan; and
 4. HCTC Cooperative Agreement;
 5. School Physician's Contract;
 6. HCTC Live Work Policy Review and Update as/if required;

- b. Appoint:
 - a. Certified Attendance Coordinator, as recommended by the Superintendent, to serve on the Drop-out Committee; and
 - b. School Physician;
- c. Vote on requests submitted by the Superintendent, to include items such as travel requests, appointments, contracts, and/or other desired/required items.

Legal References: 20-A MRSA § 1001, ¶ 16
 20-A MRSA § 1055, ¶ 6
 20-A MRSA § 6501, ¶ 3
 20-A MRSA § 8404, ¶ 3
 Chap. 125, ¶ 4.04, 8.06, 8.07
 Chap. 237, § 8306-A

Adopted: **November 13, 2007**

Revise Yearly