

LAPTOP SELF-INSURANCE PROGRAM

In order to better maintain the Ellsworth School Departments (ESD) laptops while saving parents the expense of purchasing commercial insurance, the Ellsworth School Committee is providing coverage by “self insuring” our laptops.

This insurance is available for a fee of Twenty Five (\$25.00) per year. This insurance covers the students laptop for the school year and is offered with a Zero (\$0.00) deductible. A form for obtaining this insurance is available in each ESD school that provides “take home” laptops.

All fees collected through this self insurance program will be maintained in the ESD Laptop Self-Insurance Account maintained by the ESD.

ESD Laptop Self-Insurance Account funds will only be utilized by the Information Technology (IT)Department for repair of ESD laptops.

If funds in the ESD Laptop Self-Insurance Account exceed ten thousand dollars (\$10,000), funds above this amount may be utilized by the IT Department to upgrade/purchase laptops as required/desired.

This account will be monitored & controlled by the ESD in accordance with standard fiscal procedures.

RE:
Policy IJNDC-E
Policy IJNDC-I

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